

**Persons Age 21  
and Over**

The District shall not admit into its public schools any person age 21 or over unless otherwise required by law.

**No Underage  
Kindergarten  
Students**

The District shall not enroll underage kindergarten students. Placement of all legal-age students shall continue to be the responsibility of the principal and faculty.

**Registration Forms**

The student's parent, legal guardian, or other person having lawful control shall annually complete registration forms. A student who has reached age 18 shall be permitted to complete these forms.

*Proof of Residency  
Initial Enrollment*

At the time of initial registration, the parent, guardian, or other person having lawful control of the student under order of a court shall present proof of residency. Applicants for admission to District schools shall be required to present at least two of the following documentary items as evidence of residency within the District:

1. A household utility statement (e.g., gas, electricity, water, telephone) in the name of the parent or guardian showing an address within District boundaries.
2. Current voter registration card for the parent or guardian showing an address within District boundaries.
3. A sworn affidavit of the parent or guardian stating that the parent or guardian and the child seeking admission are bona fide residents of the District; that is, they eat, sleep, and maintain clothing and other personal effects at an address within District boundaries as shown on the application for admission.

*Reasonable  
Inquiries*

In accordance with law, the District may make reasonable inquiries to determine whether the student is a resident of the District, including when a document submitted for purposes of proving residency is not in the name of the adult who is enrolling the student. Based on an individual's circumstance, the District may grant exceptions to the requirement to produce a document listed above. When required by law, the District shall waive the requirement to prove residency in the District boundaries.

*Continued  
Enrollment*

After a student's initial enrollment, the District shall verify residency through the annual registration forms and may investigate stated residency as necessary.

**Minor Living Apart**

*Person Standing in  
Parental Relation*

A minor student residing in the District living apart from the parent, guardian, or other person with lawful control under court order shall be required to provide a sworn affidavit from the person in the District with whom the student resides stating that both the student and the person making the affidavit are bona fide District residents (as described in item 3 above) attorney or an authorization agree-

ment as provided in Chapter 34 of the Family Code assigning responsibility for the student in all school-related matters to an adult resident of the District. The person making the affidavit shall also attest to personal knowledge that the student's presence in the District is not for the primary purpose of participating in extracurricular activities.

The Superintendent or principal may require documentary evidence listed at items 1 and 2 above from the person with whom the student resides.

The Superintendent or designee may make reasonable inquiries to verify eligibility for admission. Such inquiries may be made to utility providers, voter registrar, persons residing near the address listed on the application for admission, and the like.

Misconduct

A minor student living apart who has engaged in misconduct that results in any of the consequences found in Education Code 25.001(d) shall not be permitted to attend a District school.

Exceptions

Based on an individual student's circumstance, the Superintendent shall have authority to grant exceptions to the requirement for a power of attorney or authorization agreement and to the exclusion for misconduct.

Extracurricular  
Activities

The Superintendent shall determine whether a minor student living apart is present in the District for the primary purpose of participating in extracurricular activities.

**Nonresident Student  
in Grandparent's  
After-School Care**

The parent and grandparent of a nonresident student requesting admission under Education Code 25.001(b)(9) shall provide to the Superintendent the required information on the grandparent's residency and complete a form provided by the District describing the extent of after-school care to be provided by the grandparent.

The Superintendent shall have authority to approve or deny such admissions requests in accordance with criteria approved by the Board.

**"Accredited" Defined**

For the purposes of this policy, "accredited" shall be defined as accreditation by TEA, an equivalent agency from another state, or an accrediting association recognized by the commissioner of education.

**Grade-Level  
Placement**

Accredited Schools

The parent, guardian, or other person having lawful control of a student enrolling in a District school from an accredited public, private, or parochial school shall provide evidence of the prior schooling outside the District. The student shall be placed initially at the grade level reached elsewhere, pending observation by the classroom teacher, guidance personnel, and the principal. On the basis

of these observations and results of tests that may be administered by appropriate District personnel, the principal shall determine the final grade placement.

**Nonaccredited  
Schools**

A student enrolling in a District school from a nonaccredited public, private, or parochial school, including a homeschool, shall be placed initially at the discretion of the principal, pending observation by classroom teachers, guidance personnel, and the principal. Criteria for placement may include:

1. Scores on achievement tests, which may be administered by appropriate District personnel.
2. Recommendation of the sending school.
3. Prior academic record.
4. Chronological age and social and emotional development of the student.
5. Other criteria deemed appropriate by the principal.

**Transfer of Credit**

**Accredited Texas  
Public Schools**

Credit toward state graduation requirements earned in an accredited public school district in Texas shall be transferable and recognized by the District.

**Other Accredited or  
Nonaccredited  
Schools**

Before recognizing credit in a course earned in an accredited non-public school, an accredited school outside of Texas, or a nonaccredited school, appropriate personnel shall evaluate a student's records and transcript. The District may require the student to demonstrate mastery of the content or use alternative methods to verify course content for the award of credit.

**Transition  
Assistance**

In accordance with law, when a student who is identified as homeless or in substitute care enrolls in the District, the District shall assess the student's available records and other relevant information to determine transfer of credit for subjects and courses taken prior to enrollment.

[See EI]

**Withdrawal**

A parent or guardian wishing to withdraw a minor student shall present a signed statement that includes the reason for the withdrawal. A student who is 18 or older may submit a withdrawal statement without a parent's or guardian's signature.

[For District withdrawal of students no longer in attendance, see FEA(LOCAL).]