
Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

Authority

The Superintendent is authorized to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language.

A resident student who becomes a nonresident during the course of a semester shall be permitted to continue in attendance for the remainder of the semester.

Transfer Requests

A nonresident student wishing to transfer into the District shall file an application for transfer each school year with the Superintendent or designee. Transfer applications shall be accepted from March 1 through April 30. Transfers shall be granted for one regular school year at a time.

Factors

In approving transfers, the Superintendent or designee shall consider non-resident student transfer applications in the order received, except applications for non-resident students of District employees shall be considered first. The applications shall be considered taking into account the following factors:

- Capacity of the campus to which a transfer is sought, including projected growth, grade level enrollment (elementary school), program enrollment, teacher allocation, and professional staff allocation.
- Student passed all courses the previous year with a 70 or above.
- Student passed previous years' STAAR/EOC in all areas.
- Student had no in-school suspension, out-of-school suspension, DAEP placement, or expulsions in previous year.
- Student attended at least 90 percent of all classes the previous year.

**Transfer
Agreements**

A transfer student shall be notified in the written District non-resident enrollment agreement that he or she is subject to all guidelines applicable to non-resident transfer students and must follow all rules and regulations of the District.

In accordance with the District's innovation plan, the District is exempt from state law requiring transfers to be for a one-year period. Therefore, violation of the terms of the agreement may result in revocation of the agreement during the school year or may result in a transfer request not being approved the following year.

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| Tuition | If the District charges tuition, the amount shall be set by the Board, within statutory limits. |
| Waivers | The Board may waive tuition for a student based on financial hardship upon written application by the student, parent, or guardian. [See FP] |
| Nonpayment | The District may initiate withdrawal of students whose tuition payments are delinquent. |
| Appeals | Any appeals of the denial of a new or renewal application shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate. |

¹ Innovation Plan:

<https://1.cdn.edl.io/KBO7qGUdywFZrgsaAj1T8BsrFxBIcB8fvwlaRlj012Zbq7qf.pdf>