

A student shall be assigned to a school in the attendance area in which he or she resides.

Children of District Employees

Subject to space limitations at a campus deemed to be at capacity, a child of an eligible District employee shall be allowed to attend school at the campus of the employee's choice.

For purposes of this policy, an eligible District employee shall be defined as a person employed by the District to work at least 30 hours per week on a regular basis during the school year. An employee regularly scheduled to work fewer than 30 hours per week, as well as a substitute teacher and any other temporary employee, shall not be eligible for this benefit.

Duration of Transfer Approval

Approval for any intradistrict transfer shall be for one year only and shall not be continued automatically; however, a student may request each year that approval be continued.

Criteria for Transfers

The Superintendent or designee may approve transfers under the following circumstances after consideration on an individual basis:

1. Extenuating circumstances supported by academic, medical, emotional, psychological, or legal documentation related to the welfare of a student. [See FDC for homeless students]
2. Extenuating circumstances related to child-care needs for a student in prekindergarten through grade 8.
3. A change of residence to another school attendance zone after the beginning of the second semester in kindergarten through grade 9. In such a situation, a student shall be permitted to complete the school year at the school in the previous attendance zone.
4. A change of residence to another high school attendance zone after a student has been classified as a sophomore. When considering a transfer request in such a circumstance, the Superintendent or designee shall consider availability of space and instructional staff and the student's disciplinary history and attendance records.
5. A change of residence scheduled within 90 days of the application for transfer and for which the parent provides appropriate documentation.
6. Continuation of a previously approved transfer.

In addition, the Superintendent or designee may approve a transfer to a campus at which a student's sibling is enrolled if the campus serves the applicable grade level.

**Revocation of
Intradistrict Transfer**

A student for whom an intradistrict transfer is approved shall be notified in the written intradistrict transfer agreement that he or she must follow all rules and regulations of the District, including those for student conduct and attendance, and that violation of the District's rules and regulations may result in revocation of the intradistrict transfer agreement. The effective date of the revocation shall be set in accordance with the written intradistrict transfer agreement.

**UIL Eligibility and
Participation**

Eligibility for participation in UIL activities shall be determined in accordance with applicable UIL rules. No intradistrict transfer shall be approved when the primary purpose for the request is participation in extracurricular activities at the receiving campus.

Transportation

Except as provided by state or federal law or by District policy, the District shall accept no responsibility for transportation of a transfer student to and from school.

Class Changes

The campus principal shall be authorized to investigate and approve the transfer of a student from one classroom to another on that campus.

Note: For the transfer of a student who is the victim of bullying or who engaged in bullying, see FDB(LEGAL). For the transfer of a student who attends a persistently dangerous school, becomes a victim of a violent criminal offense, or becomes a victim of sexual assault, see FDE.
