

Authority

The Superintendent is authorized to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language. The Superintendent shall report to the Board on all transfer requests accepted or rejected.

Transfer Requests

A nonresident student wishing to transfer into the District shall file an application for transfer each school year with the Superintendent or designee. All transfer requests shall be reviewed by a campus level transfer committee comprised of the campus principal, campus counselor, and three campus teachers. Transfers shall be granted for one regular school year at a time. Approval of a student's transfer request shall create no right or expectation that a subsequent transfer request shall be approved, nor that the transfer of a sibling shall be approved.

A resident student who becomes a nonresident during the course of a semester shall be permitted to continue in attendance for the remainder of the semester.

Factors

In approving transfers, the Superintendent shall consider:

1. The grade level, class, or program requested and the effect of additional students on class size, staffing, and facilities.
2. The attendance record of the student. Acceptable attendance shall be defined as attendance that does not place the student at risk of losing credit under state law or require the District to warn of truancy proceeding in accordance with state law.
3. The academic record of the student. Acceptable academic achievement shall be defined as achievement resulting in no more than one course or subject grade below passing at the end of each grading period and a passing grade in all courses or subjects at the end of each semester.
4. The disciplinary record of the student. An acceptable disciplinary record shall be defined as behavior in compliance with the Student Code of Conduct resulting in no offenses requiring removal to a DAEP or expulsion, as well as no more than two referrals each grading period for other infractions of the Student Code of Conduct.
5. The compliance, if know, of the student's parent with reasonable District and campus requirements and District policies.